INSTRUCTIONS FOR COMPLETING THE MEDICAL HISTORY STATEMENT

By completing this form you begin the process that will allow Standard Insurance Company to assess your insurability. It is important that you provide all the information requested on this form. A complete and accurate statement will help The Standard to make a rapid decision on your application.

You can help The Standard by making sure you follow these instructions:

- 1. Please make sure you have answered all the questions completely and accurately. If there are unanswered questions, the underwriting process will be delayed.
- 2. Provide full details to any (Yes) answer in the space provided. Use a separate sheet of paper if necessary. Be sure to include dates, treatment and final results.
- 3. Include the complete name and mailing address of the doctor or facility that has your medical records. If you have consulted any other physicians, please make sure we have their names and mailing addresses.
- 4. Please be sure to include the amount of coverage you're requesting, your salary and the plan option, if applicable. Check with your plan administrator if you have any questions.
- 5. Include both your WORK and HOME phone numbers. If we need to have additional information, this will make it easier for us to get in touch with you.
- 6. Be sure to sign and date the authorization. Send the original to Standard Insurance Company (excluding this instruction page) to the address below and keep a copy for your records.
- 7. Complete separate Medical History Statement forms for each dependent you with to be covered.
- 8. You may also return the original to OCEA along with the Supplemental Life and Disability Enrollment form. OCEA will forward the Medical History Statement for to The Standard on your behalf.

Standard Insurance Company Medical Underwriting 900 SW Fifth Avenue Portland Oregon 97204-1282 1-800-843-7979

In order to evaluate your application, Standard will be relying on the information you have provided on this form. In addition, The Standard may need to request additional information from you, copies of medical records from your physician or a brief medical examination which may include a blood test and urinalysis. The Standard will notify you if any additional information is needed.

If you have any questions regarding the Medical History Statement form, please feel free to contact The Standard.



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